

Council Chambers:

- ROLL CALL: The City Council of Lincoln Center convened in regular session at 6:30 p.m. with Mayor Travis Schwerdtfager presiding. Councilmembers present: Angela K. Corpstein, Mark Luce, Hayden Howard, Elijah Keever, and Melodee K. Larsen. Officials present: Attorney Jeffrey A. Norris, Clerk Heather N. Hillegeist. Also present: Superintendent Jeff Ahring.
- VISITORS: Visitors in attendance for all or portions of the meeting: Cole Zachgo, Diane Walter, Brenda Hicks, Keegan Bailey, Lester Engelbrecht, Cindy Entriken and Kelly Gourley.
- AGENDA AMENDMENTS: There were no amendments to the council meeting agenda.
- MINUTES: Upon motion by Larsen, seconded by Corpstein, Minutes of the May 13, 2024, regular meeting were approved as written.
- PAYROLL VOUCHER: Payroll Voucher No. 24-05, for May wages and salaries in the amount of \$70,403.36 was presented. A motion by Keever, seconded by Corpstein, to approve said Payroll Voucher, carried.
- ACCOUNTS PAYABLE: Accounts Payable lists were reviewed. Invoices prepaid in May totaled \$5,988.16. Unpaid invoices received to date totaled \$109,443.35. Upon motion by Corpstein, seconded by Larsen, all said invoices, in the amount of \$115,431.51, were approved for payment.
- DELINQ. ACCNTS.: The Governing Body reviewed a list of five (5) delinquent utility accounts in the amount of \$4,186.83.
- PARK ST. TEMP CLOSURE: Cole Zachgo asked the Governing Body to allow the block of Park Street from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street to be closed from 3 p.m. to midnight on July 5<sup>th</sup> for a neighborhood block party and requested for barricades to be dropped off. They would set up and remove the barricades after the event, if approved. The Governing Body had no objections and reminded Zachgo to contact the Fire Chief about the event.
- 5<sup>TH</sup> ST. TEMP CLOSURE: Diane Walters and Brenda Hicks, representing Lincoln Park Manor, asked the Governing Body to allow the block of Fifth Street from Center Street to Park Street to be closed from 6 p.m. to end of the event on July 4<sup>th</sup> for community fireworks display and requested for barricades to be dropped off. They would set up and remove the barricades after the event, if approved. The Governing Body had no objections and reminded Walters and Hicks to contact the Fire Chief about the event.
- COMPUTER PROPOSALS: Lester Engelbrecht, Wilson Communications presented the Governing Body with a proposal for three new computer workstations and managed IT service. Clerk Hillegeist reported the current computers are five years old. The city had one computer down for three weeks, waiting for a replacement part. With the age of computers, it was suggested to upgrade the current computers. After discussion, Luce moved to accept the proposal for \$330 month for 36 months from Wilson Communications for three new computer workstations and managed IT service. Motion was seconded by Corpstein, carried.
- ARPA FUNDS: Keegan Bailey, North Central Regional Planning Commission, explained that the auditors suggested a correction be made to the previous motion made and approved at the March 11, 2024, Council meeting regarding the use of ARPA funds being used for lift station repairs and the purchase of two vehicles. The City auditors said those items were contracted in 2022 and should not be used, they suggested using payroll. The auditors stated the city is not required to have a single audit, which allows the \$15,000 reserved for that audit to be utilized, bringing the total ARPA funds available to \$94,000. After discussion, Larsen moved to repeal the motion from the March 11, 2024,

meeting and approve using the \$94,000 ARPA funds to be utilized for salaries. Motion seconded by Luce, carried.

HOUSING LOTS:

Attorney Norris presented the Governing Body with a draft of a contract between the City and Homestead Properties LLC for the purchase of the free housing lots and two farm tracts of land. Both tracts of land are currently under lease and that is reflected in the contract. The covenants on the housing lots are in force unless Bob Berthelson pursues the change with the other housing lot owners. Following discussion, Keever moved to approve the contract as presented, seconded by Corpstein. Motion carried. Attorney Norris will follow up with the title company to set a closing date for the property.

AUDIT PROPOSALS:

Clerk Hillegeist presented the Governing Body with two proposals for performing the City of Lincoln Center's audit. The proposals are for the calendar years of 2024, 2025 and 2026. After discussion, Larsen moved to accept the proposal from Varney & Associates, CPAs, LLC for \$11,000 per audit year. Motion was seconded by Luce, carried.

POOL PERSONNEL:

Clerk Hillegeist reported that Kylie Hull had applied to be assistant pool manager with Kaden O'Hare. After discussion, Keever moved to hire Kylie Hull at \$15/hour effective June 10, 2024, seconded by Corpstein. Motion carried.

VACATE STREET ORD #749:

City Attorney Norris presented an Ordinance entitled **“AN ORDINANCE VACATING THAT PORTION OF 8<sup>TH</sup> STREET BETWEEN NORTH STREET AND SCHOOL STREET, WHICH SUCH VACATION IS BOUNDED BY BLOCK A AND LOTS 1 THROUGH 11 IN BLOCK 4, ALL IN VALLEY PARK ADDITION, AND LOT 1 IN BLOCK 1 AND LOTS 1 THROUGH 6 IN BLOCK 3 ALL IN VALLEY PARK ADDITION; VACATING THAT PORTION OF WRIGHT STREET WEST OF 7<sup>TH</sup> STREET, WHICH SUCH VACATION IS BOUNDED BY BLOCKS 8 AND 9, ALL IN J.T. SMITH'S ADDITION, AND BLOCK A BLOCK 1, LOT 1 IN BLOCK 2, LOT 1 IN BLOCK 3, AND LOT 1 IN BLOCK 4, ALL IN VALLEY VIEW ADDITION; VACATING THAT PORTION OF SCHOOL STREET WEST OF 8<sup>TH</sup> STREET, WHICH SUCH VACATION IS BOUNDED BY LOT 6 IN BLOCK 3, LOT 11 BLOCKK4, LOTS 1-4 BLOCK 5, AND LOTS 1-7 IN BLOCK 6, ALL IN VALLEY PARK ADDITION; THE ALLEY BETWEEN BLOCK 4, IN VALLEY PARK ADDITION, AND BLOCK 9 IN J.T. SMITH'S ADDITION, WHICH SUCH VACATION IS BOUNDED BY ALL OF BLOCK 4 IN VALLEY PARK ADDITION AND ALL BLOCK 9 IN J.T. SMITH'S ADDITION, ALL OF WHICH IS IN THE CITY OF LINCOLN CENTER, LINCOLN COUNTY, KANSAS.”** Said Ordinance has been prepared to amend previous legal descriptions. Larsen moved to pass said Ordinance, seconded by Luce. Upon call for vote, the following Councilmembers voted Aye: Corpstein, Howard, Keever, Larsen and Luce. Nay: None. The Ordinance was declared passed, was approved, and signed by the Mayor, assigned #749 by the City Clerk, and ordered to be published once in the Official City Newspaper.

POWER PLANT ENGINES:

Superintendent Ahring reported on the condition of the generators at the power plant. The Superior engines need the most work and parts are not available. The Nordberg engine could be repaired if parts could be obtained. After discussion, Ahring was asked to get some prices for engines for the July council meeting. Clerk Hillegeist was asked to put electric rates on the July council meeting agenda.

WATER LINES/CITY CODE:

Superintendent Ahring presented a draft with the proposed changes to the city code regarding water line repairs. After discussion, Attorney Norris would prepare an ordinance for the July meeting for review and adoption of the proposed changes.

NUISANCES:

Hillegeist reported City Hall had sent out four letters for weeds due to complaints from neighbors. Mayor Schwerdtfager agreed to contact Sheriff Florence regarding the public officer position.

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- 2025 BUDGET: Clerk Hillegeist advised she has started the 2025 Budget and reported the changes to the Revenue Neutral Rate (RNR) process.
- SIDEWALK REPAIRS: Superintendent Ahring was instructed to get some proposals for repairs to the sidewalk in front of City Hall for the July council meeting.
- EAST BALL PARK: Council member Keever suggested the city upgrade the restrooms at the East Ball Park.
- ADJOURN: There being no further business, Keever moved to adjourn. Motion seconded by Corpstein, carried. Council adjourned at 8:35 p.m.

/s/ Heather N. Hillegeist, MMC  
City Clerk